

Public Document Pack

Executive Board

Thursday, 13 April 2023

Time: 6.00 pm

Venue: Meeting Room A

Address: Blackburn Town Hall

AGENDA

Information may be provided by each Executive Member relating to their area of responsibility

1. **Welcome and Apologies**
2. **Minutes of the Previous Meeting**
Executive Board Minutes March 2023 **4 - 13**
3. **Declarations of Interest**
DECLARATIONS OF INTEREST FORM **14**
4. **Equality Implications**
The Chair will ask Members to confirm that they have considered and understood any Equality Impact Assessments associated with reports on this agenda ahead of making any decisions.
5. **Public Forum**
To receive written questions or statements submitted by members of the public no later than 4pm on the day prior to the meeting.
6. **Questions by Non-Executive Members**
To receive written questions submitted by Non-Executive Members no later than 4pm on the day prior to the meeting.
7. **Youth MPs Update**
To receive an update from the Youth MPs along with any issues they would like to raise.
8. **Executive Member Reports**
Verbal updates may be given by each Executive Member.

Leader

Adult Social Care & Health

Children, Young People & Education

Environment and Operations

Public Health, Prevention & Wellbeing

**8.1 Joint Health and Wellbeing Strategy 2023-2028
Joint HWB Strategy 15 - 19**

Digital & Customer Services

Growth & Development

**8.2 Lease Agreement, First Floor King George's Hall,
Blackburn
New Lease Agreement KGH P1 20 - 24
Appendix 1 Demise Plan
Appendix 2 Simmons St Car Park**

Finance & Governance

9. Corporate Issues

**10.1 Oral Health Improvement Strategy - One Year On
Oral Health Improvement Strategy April 2023 25 - 46
Appendix 1 Blackburn with Darwen Oral Health
Improvement Partnership Strategy**

**10.2 High Needs and Early Years DSG 2023-24
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Appendix C DSG**

**10.3 Procurement of new software solution for Regulatory
Services
Procurement of new software solution for Regulatory 56 - 59
Services**

11. Matters referred to the Executive Board

**PART 2 – THE PRESS AND PUBLIC MAY BE EXCLUDED DURING
CONSIDERATION OF THE FOLLOWING ITEMS**

12.1 Lease Agreement, First Floor King George's Hall,

Blackburn

New Lease Agreement KGH Blackburn P2 Report enc. 1 60 - 63

Date Published: Monday 3rd April 2023
Denise Park, Chief Executive

EXECUTIVE BOARD Thursday 9th March 2023

PRESENT

COUNCILLOR:

Councillor Phil Riley
Councillor Mustafa Desai
Councillor Julie Gunn
Councillor Jim Smith
Councillor Mahfooz Hussain
Councillor Damian Talbot
Councillor Quesir Mahmood

PORTFOLIO:

Leader of the Council
Adults, Social Care and Health
Children, Young People and Education
Environment and Operations
Digital and Customer Services
Public Health, Prevention & Wellbeing
Growth & Development

ALSO IN ATTENDANCE

Kazim Shah

Deputy Youth MP

	Item	Action
1	<p><u>Welcome and Apologies</u></p> <p>The Leader of the Council, Councillor Phil Riley, welcomed all to the meeting. Apologies were received from Councillors Vicky McGurk and John Slater, and Muhammed Bapu, Youth MP.</p>	
2	<p><u>Minutes of the Previous Meeting</u></p> <p>The Minutes of the Meeting held on 9th February 2023 were agreed as a correct record.</p>	Agreed
3	<p><u>Declarations of Interest</u></p> <p>Councillor Mahfooz Hussain submitted a Pecuniary Declaration of Interest in relation to Agenda Item 8.2 (Provider Uplift).</p>	
4	<p><u>Equality Implications</u></p> <p>The Chair asked Members to confirm that they had considered and understood any Equality Impact Assessments associated with reports on the agenda ahead of making any decisions.</p>	Confirmed
5	<p><u>Public Forum</u></p> <p>No questions had been submitted by members of the public.</p>	
6	<p><u>Questions by Non-Executive Members</u></p> <p>No questions had been submitted by Non-Executive Members.</p>	

	Item	Action
7	<p><u>Youth MPs Update</u></p> <p>Kazim Shah, Deputy Youth MP, verbally reported on recent events and activities including :</p> <ul style="list-style-type: none"> • Ongoing involvement in the Young Inspectors Programme. • Participation in the recent DCS interviews. • Arrangement of a Climate Change Summit on 5th June at King George's Hall • A residential visit at the weekend to Coldwell Inn. <p>Members discussed the presentation and update and commended the ongoing work of the Youth Forum.</p>	Noted
8.1	<p><u>Lifting Contracts</u></p> <p>The Executive Board was provided with a report that advised of the need for the Council to retender the Equipment Lifting Contracts currently in place, seeking agreement to proceed with a procurement process that would cover both Adults and Childrens provision.</p> <p>The contracts had been in place since June 2021 and would cease on the 31st March 2023.</p> <p>A plan had been formed to retender, which to arrange three separate contracts, for Stairlifts, Through Floor Lifts & External Lifts, and Ceiling Track Hoists.</p> <p>The reason for three contracts, as opposed to one, was that experience showed that a one size fits all solution did not work.</p> <p>The preferred vehicle for retendering was to use an organisation called ESPO who ran a lifting equipment framework. All the main players within the lifting equipment industry were signed up to the framework. The charge for this was 2% of the contract value.</p> <p>RESOLVED -</p> <p>That the Executive Board</p> <ul style="list-style-type: none"> • Agree that the Council procures a provider using the ESPO framework as described. • Agree for the winning contracts to be used by both Adult Social Care and Children's Services. <p><i>(Having declared an interest in the following item, Councillor Mahfooz Hussain left the room).</i></p>	Approved Approved

8.2	Item	Action
	<p data-bbox="336 136 563 170"><u>Provider Uplift</u></p> <p data-bbox="336 210 1283 501">A report was submitted which set out the rationale, financial context and analysis underpinning the award of rate uplifts to external providers for the 2023/2024 financial year, in order to meet rising costs associated with increases in inflation and workforce costs including National Living Wage and Real Living wage, and fees which addressed the lack of parity of provider rates across the Lancashire and South Cumbria Health and Social Care system.</p> <p data-bbox="336 539 1283 685">The Council's low starting base compared to near neighbours was a significant risk with the potential for some providers to exit the market impacting on the local authority's ability to meet its statutory duties.</p> <p data-bbox="336 759 544 792">RESOLVED –</p> <p data-bbox="336 831 708 864">That the Executive Board:</p> <p data-bbox="336 902 1171 976">1) Approve a percentage increase in fees for the following services:</p> <ul data-bbox="435 1014 1289 1760" style="list-style-type: none"> • Residential and nursing care including Intermediate Care beds, fee increase of 10.70% effective from 1 April 2023. • Older People and Physical Disability Domiciliary Care, framework fee increase of 13.55% from £17.14 to £19.46 per hour effective from 1 April 2023. • Shared Lives, day support fee increase of 11.1% in line with current Consumer price index (CPI) and to keep pace with the National Living Wage increase effective from 1 April 2023. • Shared Lives, weekly banding fee increase of 11.1% in line with current Consumer price index (CPI) effective from 1st April 2023. • LD Supported Living Providers, fee increase of up to 12.5% capped at the hourly rate of domiciliary homecare providers. This represents an increase to £19.46 per hour effective from 1st April 2023. • Direct Payments, Personal Assistant, fee increase of 9.3% to £10.90 per hour in line with the Real Living Wage increases. <p data-bbox="336 1798 703 1832">2) Further approves that:</p> <ul data-bbox="435 1870 1254 2016" style="list-style-type: none"> • Direct Payments - it is proposed to revise the existing direct payment agency rates (standard, enhanced and exception), in line with Domiciliary rates proposed above. <p data-bbox="336 2054 703 2087">3) Further approves that:</p>	<p data-bbox="1334 902 1485 936">Approved</p> <p data-bbox="1345 1783 1497 1816">Approved</p> <p data-bbox="1334 2040 1485 2074">Approved</p>

	Item	Action
8.3	<ul style="list-style-type: none"> The Extra Care schemes that are commissioned on a block contract basis will receive an uplift of 3% in line with the standard inflationary uplift provided for within the Council's budget effective from 1 April 2023 where they have been agreed in the contract. Where 1:1 hours are contracted separately they will remain aligned to the domiciliary care rate of £19.46. <p><i>(Councillor Mahfooz Hussain re-joined the meeting).</i></p> <p><u>Fostering Update Quarter 3 2022/23</u></p> <p>Members received a report which provided an update on the management and performance of the Local Authority's fostering service which is revised on a quarterly basis.</p> <p>The report, alongside Appendix 3, provided analysis of the period 1st October 2022 until the 31st December 2022 and reflected upon data and service development over this period and recommendations for the next three monthly period</p> <p>RESOLVED- That the Executive Board:</p> <p>That the Executive Board notes the Fostering three monthly report for Quarter 3, alongside Appendix 1 which provides a service progress overview and summary of service development recommendations.</p>	Noted
8.4	<p><u>Creation of New Secondary School Places</u></p> <p>The Executive Board received a report which advised that Blackburn with Darwen was experiencing significant school place pressures in the secondary phase of education. There was a need to increase the capacity of places available particularly in the Blackburn locality in order for the Borough to meet its statutory duty to provide a school place for every pupil that required one.</p> <p>To support permanent pupil place growth, secondary schools across Blackburn with Darwen were invited to express interest in creating new permanent school places across year groups 7 – 11. Schools were asked to provide information on the type of project that they were proposing e.g. extensions, internal reconfigurations, alongside estimated costs of the project, drawings/specifications if available) numbers of new school places that would be created and when these new places would be available.</p> <p>Summary details of the proposals for each school who had expressed an interest, number of new places to be created and associated costs were attached at Appendix 1 & 2. If each project was approved, 345 new places would be created across years groups 7 – 11 in the Blackburn locality with a request for local authority (LA) schools capital funding of £1,249,700 to support</p>	

	Item	Action
	<p>these projects.</p> <p>For one of the projects, the expansion would require significant internal reconfiguration of a Council owned asset to create additional teaching spaces. This premise was currently leased for a period of 7 years (until 31 August 2027). To offer assurance to and support the business case that the school will be required to propose to the Regional Schools Directorate for the purpose of expansion approvals, there would be a requirement to enter into an academy type lease arrangement for the former Witton City Learning Centre of a period no greater than 125 years.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <ul style="list-style-type: none"> • Approves the projects and associated expenditure (Appendix 1&2) • Approves for the monies detailed against each project to be delegated to the associated School/Trust so as to enable the agreed works to be directly managed by the Schools/Trusts • Approves for the Council to enter into a legal agreement with each School/Trust by way of a Funding Agreement (Appendix 3) • Approves a variation of lease at the former Witton City Learning Centre (CLC) to one similar to an academy style lease for a period not greater than 125 years. 	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved</p>
<p>8.5</p>	<p><u>Household Support Fund Round 4</u></p> <p>Members were advised that in November 2022, via the Chancellor’s Autumn statement, the Government announced an extension to the Household Support Fund (HSF) from April 2023 to continue supporting communities who are struggling due to the cost of living crisis.</p> <p>The announcement was of a 12 month support package to the same value as spent in the previous 12 months of Household Support (£1b). The Council had successfully delivered the HSF since October 2021 in partnership with a range of voluntary, community and faith sector organisations who work together to provide a strength based approach to support our residents.</p> <p>The primary purpose of the report was to seek approval for the ongoing delivery of the HSF grant programme as described in the body of the report. The secondary purpose was to seek approval to use an element of the 2022 /2023 (Round 3) HSF to support a Schools Grant proposal ensuring children living in low income families were supported to access a hot meal.</p>	

	Item	Action
	<p>RESOLVED -</p> <p>That the Executive Board:</p> <p>2.1 Agree to the distribution of the Household Support Fund Round 4 as set out in the report and subject to confirmation of the grant funding.</p> <p>2.2 Give delegated authority to the Director of Finance and the Director of Adults and Health, in consultation with the Executive Member for Public Health, Prevention and Wellbeing, to amend the grant criteria should that be considered necessary given guidance from Government and local circumstances.</p> <p>2.3 Approve the proposals for utilising remaining resources within HSF 3 relating to 2022/23 and in relation to funding the school meal support provision for the period the money is available.</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p>
<p>8.6</p>	<p><u>Procurement of new Back-up Solution</u></p> <p>The Executive Board received a report which sought approval to procure a new range of security and recovery facilities for corporate data that would provide greater capability of recovery from a cyber-attack or other significant data loss.</p> <p>The report advised that the IT Department’s existing backup technology was not sufficient to protect the Council’s data moving forwards, and recent years had seen a significant rise in cyber security related incidents affecting the public sector across the globe, as well as a marked increase in the number of attacks targeting national infrastructure including local government.</p> <p>The department required additional systems hardening and attack prevention work to introduce the capability to quickly recover from a criminal attack in the shortest possible time.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <ul style="list-style-type: none"> • Approves the procurement of the new solution through the Crown Commercial Services (CCS) framework RM6068 lot 1 for a 3 year period with a 1 year extension. • Approves the increase to the department’s annual revenue budget from the 2023/24 financial year of up to £130k. Approves a supplementary capital estimate of £150k to be funded from grant received from Department for Levelling Up, Housing and Communities Cyber Support Team to fund the initial capital costs of the project. • Notes that the existing £80k of capital funding for backup held with the transition to the cloud programme is transferred back into ICT earmarked capital reserves. 	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Noted</p>

	Item	Action
8.7	<p><u>Local Transport Plan 2023/24</u></p> <p>The Executive Board received a report which sought approval for the detailed Local Transport Plan programme for the financial year 2023/24.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <p>1) Approves the Local Transport Plan detailed programme for 2023/24</p> <p>2) Delegates authority to the Strategic Director of Environment and Operations, in consultation with the Executive Member for Growth and Development, to amend, seek and accept tenders subject to adequate budget provision.</p> <p>Reasons for recommendations:</p> <p>The proposed schemes and projects that form the 2023/24 programme are aimed at achieving our overall corporate priorities along with maintaining the highway network in the most cost efficient way based upon the Council’s overall asset management strategy.</p>	<p>Approved</p> <p>Approved</p>
9.	<p><u>Strategic Asset Management Plan</u></p> <p>The Executive Board received which set out what the Council intended to do to ensure its property assets supported corporate priorities, increased the Council’s financial resources and delivered value for money. Effective asset management was essential to meeting the Council’s priorities and improvement aims, with asset rationalisation presenting opportunities to reduce costs and improving service efficiencies.</p> <p>Strategic use of our land and property assets was a prerequisite for the achievement of corporate priorities in relation to a growing Borough, supporting neighbourhoods and promoting inward investment and job creation. The challenge facing the Council, and all local authorities, was that it had to continue to deliver effective services to residents and businesses, with ever decreasing resources. These were difficult times and the financial constraints and uncertainty in the wider economy brought additional challenges for the Council.</p> <p>In this context, it was essential to take a strategic view of the asset portfolio in order to deliver our corporate priorities, grow the Borough, achieve best value and return from all assets. The objectives of reducing expenditure, increasing income and realising value in our strategic land assets was key to the delivery of Place investment and achieving the Medium Term Financial Plan. An updated Disposal Policy was included within the</p>	

	Item	Action
	<p>Strategic Asset Management Plan as an appendix, setting out the process and considerations to be made when disposing the Council's land / property assets.</p> <p>Councillor Julie Gunn pointed out a typo in the Plan, in relation to the number of voluntary aided schools, which she confirmed to be 24.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <ol style="list-style-type: none"> 1. Notes the progress made by Growth & Development team to restructure and reprioritise our property functions to align and support emerging service needs in addressing the Council's financial challenges; 2. Approves the Strategic Asset Management Plan for 2023/24 to 2025/26 attached as Annex A, and approves officers to progress with the key actions as detailed in the plan; 3. Approves the Disposal Policy which is included as an appendix to the Strategic Asset Management Plan and attached as Annex B; 4. Approves a revenue fund of £300,000, funded from the Invest to Save Reserve to cover the 3 year period of the Strategic Asset Management Plan to support officers in undertaking property condition surveys and feasibility studies to support the asset review process; 5. Delegates authority to amend the key actions included in the Strategic Asset Management Plan (by adding, removing or prioritising projects) to the Growth Programme Director or Strategic Director of Growth & Development in consultation with the Executive Member for Growth & Development; and Notes that future progress updates on key actions and KPI's will be submitted on an annual basis to Executive Board for information. 	<p></p> <p></p> <p></p> <p>Noted</p> <p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved</p>
<p>9.1</p>	<p><u>Award of contract for long term agreement for Council Insurance policies and cover</u></p> <p>The Executive Board received a report which advised that the Council's current long term agreement for insurance ended on 31 March 2023. The Constitution and Financial Procedure Rules required the Director of Finance to arrange and administer all insurance cover subject to Executive Board approval. To ensure that there was continuity of cover an appropriate re-procurement exercise had been carried out for the Council's insurance requirements, in accordance with the UK Public Procurement Regulations. The results have been evaluated, with support from the Head of Corporate Contracting & Procurement and the Council's insurance broker Aon UK Limited, in order to have new insurance policies in place from 1 April 2023.</p>	<p></p>

	Item	Action
	<p>RESOLVED –</p> <p>That the Executive Board approves:</p> <ul style="list-style-type: none"> i) The award of the insurance contracts to the successful bidders for an initial period of three years, with option to extend for a further two year period; ii) The amendment levels of cover relating to elements of the Council’s property and casualty cover to provide improved cover to the Council in the event of claims for these areas. <p>9.2</p> <p><u>Treasury Management Strategy</u></p> <p>Members received a report which advised that treasury risk management was conducted within the framework of the Chartered Institute of Public Finance and Accountancy’s Treasury Management in the Public Services: Code of Practice 2021 Edition (the Treasury Management Code) which required the Council to approve a Treasury Management Strategy before the start of each financial year. The report fulfilled the Authority’s legal obligation under the Local Government Act 2003 to have regard to the CIPFA Code.</p> <p>RESOLVED -</p> <p>It is recommended that the Executive Board:</p> <p>2.1 Approves the proposed Treasury Management Strategy for 2023/24, detailed in Appendix 1, including the proposed Treasury Management Indicators.</p> <p>AT THIS STAGE OF THE PROCEEDINGS THE PRESS AND PUBLIC WERE EXCLUDED FROM THE MEETING.</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p>
<p>11.1</p>	<p><u>Creation of New Secondary School Places</u></p> <p>Further to the report submitted at Agenda Item 8,4, additional information was submitted for consideration by the Executive Board which was considered commercially sensitive and therefore From publication. The resolutions at 8.4 were unchanged.</p> <p>Signed at a meeting of the Board</p> <p>on 13th April 2023</p> <p>(being the ensuing meeting on the Board)</p> <p>Chair of the meeting at which the Minutes were confirmed</p>	<p>Approved</p>

	Item	Action
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DECLARATIONS OF INTEREST IN ITEMS ON THIS AGENDA

Members attending a Council, Committee, Board or other meeting with a personal interest in a matter on the Agenda must disclose the existence and nature of the interest and, if it is a Disclosable Pecuniary Interest or an Other Interest under paragraph 16.1 of the Code of Conduct, should leave the meeting during discussion and voting on the item.

Members declaring an interest(s) should complete this form and hand it to the Democratic Services Officer at the commencement of the meeting and declare such an interest at the appropriate point on the agenda.

MEETING: **EXECUTIVE BOARD**

DATE: **13TH APRIL 2023**

AGENDA ITEM NO.:

DESCRIPTION (BRIEF):

NATURE OF INTEREST:

DISCLOSABLE PECUNIARY/OTHER (delete as appropriate)

SIGNED :

PRINT NAME:

(Paragraphs 8 to 17 of the Code of Conduct for Members of the Council refer)

EXECUTIVE BOARD DECISION



REPORT OF:	Executive Member for Public Health, Prevention & Wellbeing
LEAD OFFICERS:	Director of Public Health
DATE:	Thursday, 13 April 2023

PORTFOLIO/S AFFECTED:	Public Health Prevention and Wellbeing
WARD/S AFFECTED:	(All Wards);
KEY DECISION:	Y

SUBJECT: Blackburn with Darwen Joint local Health and Wellbeing Strategy 2023 – 2028

EXECUTIVE SUMMARY

Each Health and Wellbeing Board has a statutory duty to produce a Joint Local Health and Wellbeing Strategy (JLHWS), setting out the priorities for improving the health and wellbeing of its local population and the way in which it will meet the needs of the local population.

On 7th March 2023 the Blackburn with Darwen Health and Wellbeing Board approved a revised JLHWS for the Borough outlining its approach to increasing life chances for the residents of Blackburn with Darwen, through its vision of working together to create a healthier, safer and fairer Blackburn with Darwen where everyone benefits from sustained improvements in health and wellbeing.

2. RECOMMENDATIONS

That the Executive Board:

- Notes the revised Joint Local Health and Wellbeing Strategy, which was approved by the Health and Wellbeing Board on 7th March 2023.

3. BACKGROUND

The Health and Social Care Act 2012 introduced statutory Health and Wellbeing Boards (HWBs) as a formal committee of the local authority in every upper tier local authority. HWBs have responsibility for;

- Providing a strong focus on establishing a sense of place
- Instilling a mechanism for joint working and improving the health and wellbeing of their local population
- Setting strategic direction to improve health and wellbeing

Under the 2012 Act each Health and Wellbeing Board has a statutory duty to produce a range of assessments and plans, including a Joint Health and Wellbeing Strategy (JHWS), setting out the way in which it will meet the needs identified in the local Joint Strategic Needs Assessment (JSNA).

The Health and Care Act 2022 amends previous legislation, renaming 'joint health and wellbeing strategies' to 'joint local health and wellbeing strategies' (JLHWS). [Non-statutory guidance](#) published on 22nd November 2022 sets out the roles and duties of HWBs, clarifies their purpose within the new health and social care system architecture and confirms the ongoing requirement to produce a JLHWS. It accompanies previously published [statutory guidance](#) on JSNA and JHWS.

The previous Blackburn with Darwen JHWS was extended to 2022, and while much of the evidence, thinking and engagement work upon which it was based remains relevant today, in reviewing it we have taken account of;

- The expanded body of evidence available locally through the JSNA
- The changing health, social care and wider public sector landscape as a result of financial pressures and health and social care reform, and the role of the Health and Wellbeing Board and JLHWS within this.
- Opportunities presented by new ways of working as a result of nationally and locally led programmes for transformation and integration of health and social care

Our challenge now is to do more of what has been shown to work from the previous strategy but develop this further within the context of increased service demand, inequalities in health amplified by the Covid-19 pandemic, restricted resources and a new system architecture.

4. KEY ISSUES & RISKS

The revised JLHWS will continue to drive the HWBs ambition to increase life chances for the residents of Blackburn with Darwen, through its vision of working together to create a healthier, safer and fairer Blackburn with Darwen where everyone benefits from sustained improvements in health and wellbeing. The revised JLHWS will place an increased focus on population health and inequalities and support a more joined up approach to planning and delivering health and wellbeing services to local communities.

The JLHWS incorporates the following principles and priorities, which have been developed following consultation with key stakeholders;

Principles:

- Action on the wider determinants of health
- Ensuring health equity
- Intelligence and evidence based decision making
- Coordination at place and service integration

Priorities:

- Best start in life
- Healthy, homes, places and communities
- Mental and physical health and wellbeing
- Good quality work and maximising income
- Positive ageing and independence in later life
- Dying well

The "life course" approach of our previous strategy enabled the HWB and partners to consider the health needs that people experience at different points in their lives. Throughout the period of

previous JHWS, this evidence based approach has been embedded into the work of the HWB, and this will continue into the new strategy.

The life course model consists of four main life phases:

- Start Well: Making sure children and young people get the best start in life
- Live Well: Healthy & prosperous people, places and communities
- Age Well: Ensure older people are supported to remain independent and socially included
- Dying Well: Ensuring people, their families and carers are supported to talk about and plan for an improved end of life

The HWB has previously agreed that lead groups will be tasked with taking ownership of delivery of the JLHWS priorities and wherever possible these have been identified from existing groups already in place. These are referred to as Life Course Boards.

During 2023 arrangements for Live Well will be reviewed and new local arrangements for oversight and coordination of Dying Well be developed.

- Start Well – Children’s Partnership Board
- Live Well – *Currently under review*
- Age Well – Age Well Partnership
- Dying Well – *Currently under review*

Membership of each Life Course Board includes a range of relevant stakeholders and each has a named Chair who is also a member of the HWB. Other HWB members participate directly in the Boards, as appropriate, and membership of each Board will be updated in 2023 to fully reflect the agreed priorities.

Each Life Course Board will develop and implement an annual action plan that reflects the agreed priorities and approach in a way that is responsive to the changing local and national landscape, incorporates and influences system priorities and ensures the best possible health outcomes for residents.

The Health and Wellbeing Board is committed to strengthening public involvement in the work of the Board and during 2023/24 will develop its approach in collaboration with wider system partners

The HWB will, therefore, undertake a programme of development over next 12 months to;

- Review and agree arrangements for oversight, coordination, delivery and monitoring of the JLHWS priorities, including Life Course Boards
- Ensure ongoing alignment with evolving Lancashire and South Cumbria Integrated Care Board plans and structures
- Strengthen public involvement in the work of the HWB, including further development of the JLHWS

5. POLICY IMPLICATIONS

The JLHWS will be a key document identifying partnership outcomes and informing priorities to address the health needs of people living in Blackburn with Darwen. The proposals set out in this paper will assist the HWB in progressing the JLHWS, which along with the JSNA, will also be used by the Lancashire and South Cumbria Integrated Care Partnership to develop the Integrated Care Strategy.

6. FINANCIAL IMPLICATIONS

There are no additional financial implications arising as a result of the changes documented in this report.

7. LEGAL IMPLICATIONS

Health and Wellbeing Boards are established under section 194 of the Health and Social Care Act 2012 and must be treated as a committee appointed by the Council under section 102 of the Local Government Act 1972. The statutory membership of the Board is provided for in section 194(2) of the Act. The Board is able to appoint sub-committees and may appoint additional persons to the Board.

The Health and Social Care Act 2012 amended the Local Government and Public Involvement in Health Act 2007 to introduce duties and powers for Health & Wellbeing Boards to:

- prepare an assessment of relevant needs, through the JSNA
- prepare a strategy for meeting those needs, through the JLHWS

The Board also has a duty to promote integration and involve the public. Other specific powers and responsibilities of the Board includes a duty to provide opinion as to whether local commissioning plans have taken proper account of the JLHWS. The proposals set out in this paper will assist the Board in delivering these responsibilities under the Act.

The Health and Care Act 2022 which received Royal Assent in April 2022 seeks to enable greater integration between partners across the health (which includes physical and mental health) and social care sector.

8. RESOURCE IMPLICATIONS

The principle resource implications of this paper is the time of officers from those constituent organisations of the Board to support the implementation of the recommendations.

The priorities set out in the strategy should, along with other national and local plans and guidance, influence commissioning decisions made by constituent organisations of the health and wellbeing partnership going forward.

9. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1 Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3 In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

10. CONSULTATIONS

The revised JLHWS has been through a process of consultation with relevant stakeholders via the thematic delivery groups (Start Well, Live Well, Age Well) and, via Board Members, with the constituent organisations of the Board.

The Health and Wellbeing Board is committed to strengthening public involvement in the work of the Board and during 2023/24 will develop its approach in collaboration with wider system partners

11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

12. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded in the Summary of Decisions published on the day following the meeting.

VERSION:	1
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CONTACT OFFICER:	Ailsa Smith, Laura Wharton
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DATE:	16 th March 2023
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BACKGROUND PAPER:	BwD Health and Wellbeing Board's Joint Local Health and Wellbeing Strategy 2023-2028
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EXECUTIVE BOARD DECISION



REPORT OF: Executive Member for Growth and Development

LEAD OFFICERS: Strategic Director of Growth & Development

DATE: Thursday, 13 April 2023

PORTFOLIO/S AFFECTED: Growth and Development

WARD/S AFFECTED: Blackburn Central;

KEY DECISION: No

SUBJECT: Lease agreement for part of 1st Floor King George's Hall, Northgate, Blackburn BB2 1AA.

1. EXECUTIVE SUMMARY: This report seeks approval to grant a lease to Beaumont Management Services Ltd, trading as Akbar's Restaurants Ltd, for the reasons and conditions set out below.

2. RECOMMENDATIONS

That the Executive Board:

2.1 Approve the terms outlined in this report.

2.2 Delegates authority to finalise the terms of the lease agreement to the Strategic Director of Growth & Development in consultation with the Executive Member for Growth & Development.

2.3 Subject to 2.2 above, authorise the Deputy Director for Legal and Governance to complete the necessary legal formalities and the lease agreement.

3. BACKGROUND

3.1 The purpose of this report is to seek approval to agree a 15-year lease with the Akbar restaurant chain to establish a new restaurant at the 1st Floor, King Georges Hall, Northgate Blackburn, BB2 1AA. (Appendix 1).

3.2 The lease will be in the name of Beaumont Management Services Ltd (Company House number 06480090). This company has been trading since 2008 and in their un-audited accounts has shareholder's funds of £1,950,325.

3.3 The service charge costs associated with the building will be apportioned on an occupied area basis and the Council will provide a separate operational agreement to cover all the key obligations and services. All utilities and business rates costs will be met by the tenant.

3.4 The agreement will be outside the Landlord and Tenant Act 1954 and legal costs will be met by each party.

3.5 The Lease Demise Plans are attached at Appendix 1 and the car park plans are attached at Appendix 2.

4 KEY ISSUES AND RISKS

4.1 Akbar restaurants are high quality and highly popular. They are established in many UK cities, including Leeds, Bradford, Manchester, Newcastle, Birmingham & Glasgow. The selection of Blackburn as a new location for this national brand is a significant and positive milestone for our town centre.

4.2 Akbar's aim to be in occupation as soon as practically possible, given the lengthy fit out period, with an opening date expected in Summer 2023.

4.3 The opening of any new hospitality venue comes with a level of risk, especially given the challenging national economic context, the risk in this instance can be mitigated considering the reputation of the proposed tenant, the long-established business and associated accounts.

4.4 Supporting this proposal will reduce the Council's current vacant property liabilities by £29,500 per annum and bring a much needed leisure opportunity to King George's Hall within the defined Cultural Quarter of Blackburn Town Centre. As with any of the Council's investment estate, if any arrears were to be accrued during the tenancy, appropriate action will be taken.

5. POLICY IMPLICATIONS

5.1 There are no policy implications.

6. FINANCIAL IMPLICATIONS

6.1 The tenant will be responsible for their own fit out and associated costs.

7. LEGAL IMPLICATIONS

7.1 The lease will be outside the protection of the Landlord and Tenant Act 1954, which means that the Tenant has no statutory right to a new lease after the end of the term and the parties have opened negotiation options all of which are quite standard for such lease types.

7.2 Any access to the premises for fit out works etc prior to the lease will formalised by a temporary licence, and on the basis that the lease will be completed before the expiry of the licence.

8. RESOURCE IMPLICATIONS

8.1 Legal and Surveyor resources will be required to complete this transaction.

9. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1 Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3 In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

10. CONSULTATIONS

10.1 The proposal has been subject to consultations between Council officers, Executive Members and Legal advisors.

11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

12. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded in the Summary of Decisions published on the day following the meeting.

VERSION:	1
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CONTACT OFFICER:	Michael Hardman Property and Development Manager
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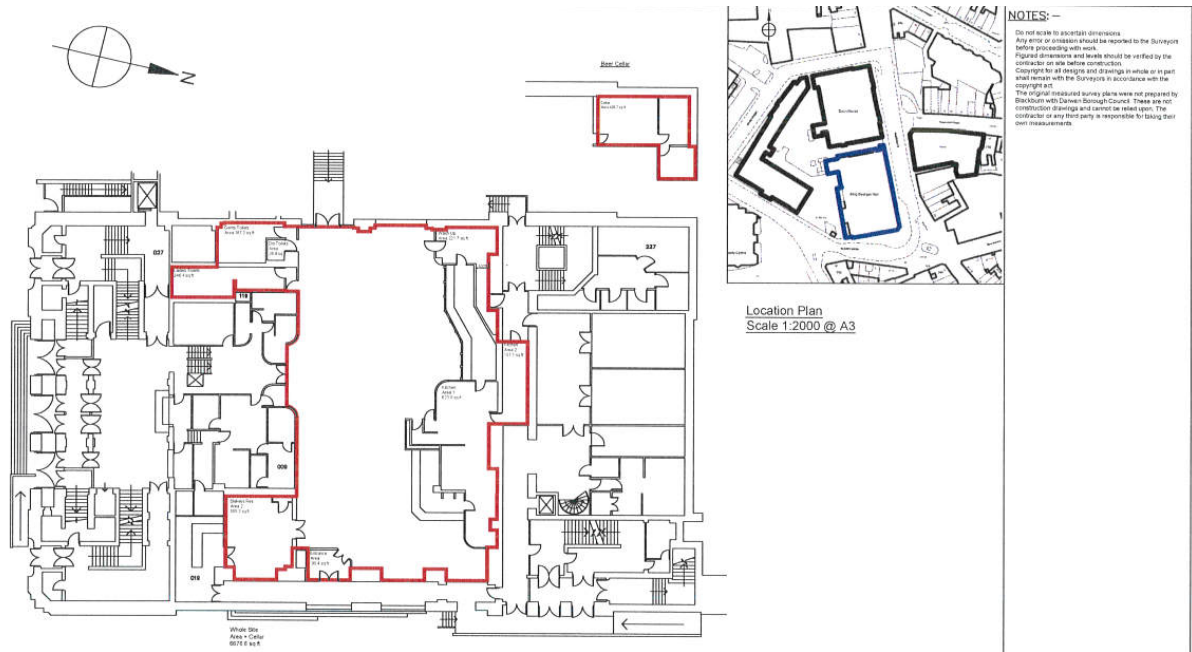
DATE:	27/03/2023
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BACKGROUND PAPER:	
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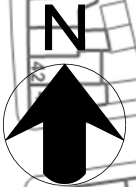
Appendix 1 - Demise Plan

Appendix 2 - Car Park Plan

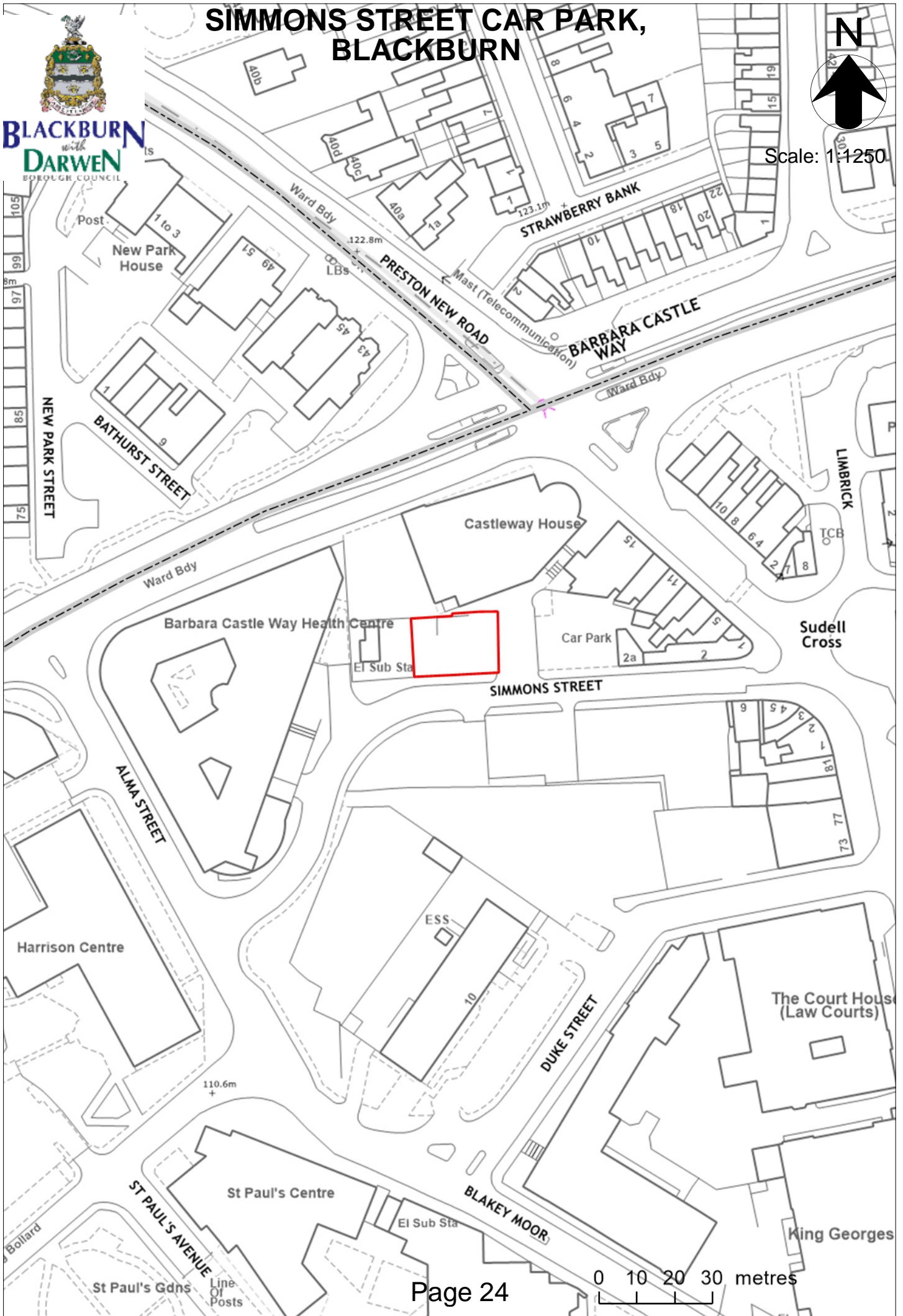
DEMISE PLAN – MARCH 2023



SIMMONS STREET CAR PARK, BLACKBURN



Scale: 1:1250



EXECUTIVE BOARD DECISION



REPORT OF:	Executive Member for Public Health, Prevention & Wellbeing Executive Member for Children Young People and Education
LEAD OFFICERS:	Director of Public Health Strategic Director for Children and Education
DATE:	Thursday, 13 April 2023

PORTFOLIO/S AFFECTED:	Public Health Prevention and Wellbeing Children Young People and Education
WARD/S AFFECTED:	(All Wards);
KEY DECISION:	N

SUBJECT: EB Oral Health Improvement Strategy - One Year On

1. EXECUTIVE SUMMARY

Blackburn with Darwen (BwD) was identified as having the highest proportion of five year olds experiencing dental decay in England, with 51% of our five year olds having at least one decayed, missing or filled tooth. The rate for the North West is 31.7% and for England it is 23.4% (Public Health England, 2018/19).

The BwD Oral Health Improvement Strategy, which highlighted 15 key recommendations, was ratified by the Council's Executive Board in October 2021 with the official strategy launch being held in May 2022. The main focus of the strategy is on prevention, which requires a multifaceted approach involving education, healthcare, dental services, young people's services, the community, voluntary and faith sector and Public Health.

The aim of the oral health improvement strategy is to improve the oral health of children, alongside vulnerable adults, and the elderly in supported living or in care homes. The long term vision is to see an increase in children starting school with a full set of healthy teeth who will then grow into adults with healthy strong teeth.

A key recommendation is to deliver targeted preventative interventions in our early years' settings as the best return on investment. With sustained investment and focussed resourcing, the impact of these interventions will be evident in the next two to five years, measured by the surveys of five year olds in 2023 and 2025 and evaluation of the recommended interventions.

Vulnerable adults who misuse substances or are homeless or those with a severe mental illness or learning disability, also require additional targeted oral health interventions, as identified in a Public Health England report 'Inequalities in Oral Health in England' (March 2021). In addition, the strategy includes elderly residents in care homes as a target group requiring improved oral health care support.

Local partners and stakeholders are committed to improving oral health in BwD. Public Health has provided the strategic leadership and co-ordination, and has a key role in leading the delivery of the strategy to ensure senior level, multiagency **Page 25** and co-ordinated local action. The five year

strategy (2021-26) adopts a life course approach, aligned to the three Health and Wellbeing life stages of start well, live well and age well.

The purpose of this report is to update the Executive Board of progress made to date and the new priorities for 2023/24.

2. RECOMMENDATIONS

That the Executive Board:

- Notes the content of the report.
- Note that poor oral health remains a significant public health issue requiring ongoing senior level leadership and commitment to improving oral health across the life course.
- Note the progress made to date by all partners and the key issues impacting on delivery of the action plan.
- To note the priorities for year two of the delivery of the Oral Health Improvement Strategy.

3. BACKGROUND

When the Borough was identified as having the highest rate of tooth decay in England in 2018/19, the public health team worked with partners to develop an oral health improvement strategy and action plan. These were approved by the Executive Board in October 2021 and a launch event for the strategy took place at Ewood Park in May 2022. The launch was attended by a range of stakeholders and partners and helped to raise the profile of the work happening across the borough

The 'One Year On' report in Appendix 1 reviews all activity which has taken place over the past 12 months against the recommendations, with the following highlights:

- Launch event held at Ewood Park in May 2022
- Roll out of the newly commissioned Oral Health Improvement Service
- GULP (Give Up Loving Pop) delivered in 40 Year 3 classes in primary schools
- Engagement work in Madrassah
- Kind to Teeth parent champions training
- 'Lift the Lip' being implemented in primary care
- Max's Not So Sweet Dream book reading and dental nurse talk in primary school assemblies
- Start, Live and Age Well oral health improvement training delivered to front line workers

Year 1 has seen more activity around the mobilisation of the Start Well element of the strategy. Now that this work is becoming embedded the focus can shift towards Live and Age Well activity over the coming 12 months.

On 23rd March 2023, the Office for Health Improvement and Disparities released the most recent 'decayed, missing or filled teeth' data for 5 year olds. This new data indicates there has been a significant decrease from 51% in 2018-19 to 40% in 2021-22 for BwD with the Borough no longer the worst in the country.

Looking forward to 2023-24, the Oral Health Improvement Partnership have identified the following priorities:

- Improve oral health support for Looked after Children and Care Leavers (Start Well). This will include working with the Integrated Care Board who now commission dentistry to make sure all Looked after Children have access to a dentist even when they move placements. Following a successful pilot in Rossendale between Lancashire County Council's Children's Social Care and dental practices in Rossendale, the Integrated Care Board hope to further support our Looked after Children's oral health across the Lancashire & South Cumbria area.
- Develop a programme of support for homeless people to improve their oral health (Live Well)

- Develop a network of 'Oral Health Champions' within care settings and linking with the Food Alliance to reduce malnutrition which impacts on oral health through ill-fitting dentures (Age Well)
- Develop closer links between dentistry and primary care in BwD. (All age)

4. KEY ISSUES & RISKS

The remit of the Council in oral health improvement is around prevention across the life course. This strategy supports a preventative approach and all recommendations are prevention focussed.

The complex commissioning arrangements around dentistry remains an issue in terms of the amount of 'units of dental activity' available in BwD as commissioned by NHS England. Responsibility for dental commissioning will move from NHS England to Integrated Care Boards from April 2023. Whilst the level of provision by total 'units of dental activity' across the borough cannot be increased, there will be an opportunity to influence the commissioning of 'additional services' to suit local need.

The cost of living crisis will continue to impact on residents over the coming 12 months. Affordability of dental treatment and purchasing toothbrushes and toothpaste has the potential to impact on progress made to date. Links will continue to be made with local organisations who are able to provide toothbrushes and toothpaste via the Household Support Scheme for older children and adults which will support the universal toothbrush and toothpaste offer through the Start Well Oral Health Improvement service.

Capacity across the system remains a risk for continued and new engagement. The Oral Health Improvement Partnership remain committed to work together to support organisations to deliver against the recommendations.

5. POLICY IMPLICATIONS

There are no policy implications.

6. FINANCIAL IMPLICATIONS

There are no new financial implications. The strategy and action plan is being delivered within existing partner agency budgets and the Department of Health and Social Care Public Health Prevention grant. The Public Health Grant allocation to Oral Health Improvement for 2022-25 is £125k per annum.

7. LEGAL IMPLICATIONS

Transfer of public health from the NHS to local government and what is now the Office for Health Improvement and Disparities (which is part of the Department of Health and Social Care) has introduced a significant extension of local government powers and duties and represents an opportunity to change focus from treating sickness to actively promoting health and wellbeing. Section 12 of the Health and Social Care Act 2012 inserted a new section 2B into the NHS Act 2006 to give each relevant local authority a new duty to take such steps as it considers appropriate to improve the health of the people in its area. Therefore, under section 2B of the NHS Act 2006, local authorities should provide or commission such oral health promotion programmes as they consider appropriate to improve the health of the local population in their areas.

8. RESOURCE IMPLICATIONS

An oral health improvement strategy group has been formed, which is chaired by The Executive Member for Children and Education. It oversees the oral health improvement strategy and is informed of progress made of the oral health improvement action plan.

9. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

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Option 2 In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. (*insert EIA link here*)

Option 3 In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. (*insert EIA attachment*)

10. CONSULTATIONS

Consultation for the Oral Health Improvement strategy included:

- Adults & Prevention Senior Policy Team (Sep 2021)
- BwD Food Resilience Alliance group (Sep 2020)
- Care Network (Aug 2021)
- Change Grow Live / Inspire BwD (June 2021)
- Children & Education Senior Policy Team (Feb 2021)
- Children's Partnership Board (July 2021)
- East Lancs & BwD CCG, Pennine Lancashire Children and Young Peoples Transformation Programme, Priority scoping workshop, Oral Health (July 2021)
- Eat Well Move More Shape Up group (Sep 2020)
- Gypsy Traveller Liaison Officer (June 2021)
- Healthwatch public consultation (July 2021)
- IMO (Apr 2021)
- Lancashire & South Cumbria NHS Foundation Trust (June 2021)
- One Voice (Apr 2021)
- Parents in Partnership (July 2021)
- Public Health & Wellbeing Senior Policy Team (Feb 2021)

'One Year On' report consultation included:

- Health Protection Board 9th March 2023
- Public Health Senior Policy Team 14th March 2023
- OHI Strategy Partnership Board 23rd March 2023
- Children's and Education Senior Policy Team 28th March 2023

11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

12. DECLARATION OF INTEREST

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VERSION: 1

CONTACT OFFICER:	Gillian Kelly, Ailsa Smith, Beth Wolfenden
DATE:	13 th April 2023
BACKGROUND PAPER:	Appendix 1 Oral Health Improvement Strategy – one year on report

March 2023

Blackburn with Darwen Oral Health Improvement Partnership Strategy 2021 - 2026

One Year On

Page 30



Our Vision:

"To see an increase in children starting school with a full set of healthy teeth who will then grow into adults and older adults with healthy strong teeth and gums"





Overview/Background

The Borough's oral health improvement (OHI) strategy was developed in partnership with other committed organisations and Council departments in 2020 after the Borough was identified as having the highest rate of tooth decay in five year olds in England for the second time in a decade. The strategy was approved in December 2021 by the Council's Executive Board, Health & Wellbeing Board and the Children's Partnership Board.

Delivery of the strategic action plan will soon be moving into its second year. This report is to update partners of progress made to date against the 15 recommendations in the strategy (see Appendix 1), and the new priorities for 2023/24

Progress so far:

**Significantly reduced rate of DMFT in the new 2022 data released 23rd March 2023
Now 40% (from 51%) and now ranked 5th highest in England**

From 236 lower tier local authorities. 76 did not participate from the South East and Yorkshire and Humber

Progress so far:

OHI Strategy Launch Event at Ewood Park May 2022

- Approximately 70 delegates attended from across the oral health professions, from education, early years and nursing as well as senior members of the Council. It was opened by Councillor Julie Gunn, Chair of the Borough's Oral Health Strategy group and Executive Member for Children and Education.
- The children who won the oral health design competition also attended with their parents, to collect their prizes from Abdul Razaq, Director of Public Health and Rover the Dog, Blackburn Rovers' club mascot.
- Presentations were from:
 - » The newly commissioned oral health improvement (OHI) service (AP Smilecare)
 - » Blackburn with Darwen Healthy Living's Chief Officer, Dilwara Ali, presented the Madrassah oral health pilot they led on
 - » Blackburn Rovers Community Trust and Food Active presented the GULP (Give Up Loving Pop) work being delivered in some primary schools
 - » Paediatric Dental Consultant, Dr Dan Sissons (Lancashire Teaching Hospitals NHS Trust) gave a talk on the challenges faced in Blackburn and Darwen and praised the work currently taking place across the Borough.
- There was also a book reading of Max's Not So Sweet Dream, which was acted out by Hyndburn Civic Arts Centre & Theatre, in the same way as it was delivered in primary schools during their school assemblies in January 2022. This was a fun activity and Gayle Knight, the actor, thoroughly enjoyed herself getting all the grown-ups as well as the children and their parents involved in the story telling.



Progress so far:

Start Well, Live and Age Well OHI training (Smart Dental Academy)

- 25 staff attended the Start Well training and represented Blackburn with Darwen Healthy Living, BwD Early Help & Support Team, Blackburn with Darwen Children Social Care RAST 3, Blackburn Youth Zone, Pennine CCGs and Blackburn Rovers Community Trust
- Six staff from Blackburn Youth Zone attended the Live Well training 19 staff from Blackburn Youth Zone, BwD Provider Services Hopwood Court and Age UK BwD attended the Age Well training
- Smart Dental Academy delivered all these courses between January and May 2022. The feedback from the evaluations was very positive so this training will be rolled out again during Year 2.

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**RECOMMENDATION
2 - MET**



Progress so far:

Kind to Teeth Parent Champions Training – May 2022

- The 'Kind to Teeth Parent Champions' project is delivered by Food Active and the aim is to train parents and carers with children under 5 in oral health messaging so they can support other local parents by offering advice on suitable drink choices to help protect their little one's teeth.
- In May 2022 nearly 20 parents and grandparents signed up to become a 'Kind to Teeth Parent Champion'. This followed a successful pilot of the project in September 2021, when 6 parent champions were trained in the local community and fed back positive experiences of their engagement with other local parents on the issue of sugary drinks and other foods aimed at young children (such as yoghurts) and oral health.
- Funded by Blackburn with Darwen's public health grant, the campaign recruited local parents living in the borough who over four weeks advised local parents and passed friendly advice and support on through social media networks and where possible face to face when attending baby sessions at the children's centres, on how to promote good oral health for their children. This was after attending a two-day training course at Bangor Street Community Centre. The training coincided with National Smile Month, a nation-wide, month-long campaign to promote good oral health.
- The 'Parent Champions' model is delivered by parents for parents, with the support of a local authority, children's centre, school or local community organisation. It uses the knowledge that parents trust other parents for information about childcare, to reach out to those who do not access services and to ensure that information is received by all who need it.



RECOMMENDATION
3 - MET

Progress so far:

NEW Oral Health Improvement Service - AP Smilecare

- In April 2022 AP Smilecare won the tender to deliver our new OHI service. Dr Jo Prasad, Practice Owner, has been a dentist in Blackburn for many years and her practice is on Preston New Road near Corporation Park.
- In the first year, their new AP Smilestars programme recruited an ex teacher to manage the delivery. James liaises with the schools and nurseries and arranges for the dental team to train the staff in the top twenty schools with decay prevalence (reception classes) and nurseries in the ward with the highest rate of decay¹, to supervise the toothbrushing. Part of the AP Smilestars programme is to provide toothbrushes, toothpaste and brush buses approximately 3-4 times a year. Staff are also made familiar with infection prevention control measures with regards to cleaning and storage of the brushes and this is overseen by the Infection Prevention and Control team at Lancashire County Council.
- Start Well training – as part of the OHI service contract, 100 staff, including Health Visitors, School Nurses and Family Support Workers, are to be trained in children and young people’s oral health each year. This has so far included nominated nursery staff in the nurseries in Little Harwood ward and the teachers in the infant schools with the highest rate of decay prevalence.
- The OHI service are responsible for purchasing the toothpaste toothbrushes and sippy cups for the health visitors to give out at every child’s 8-12 month check (brush for life)
- They now also but toothbrushes and toothpaste for children at their 2.5 – 3year old check (keep on brushing)
- Age appropriate toothbrushes, and toothpaste are provided for our Looked After Children.

RECOMMENDATION
2, 4 & 5 - MET

¹The University of Central Lancashire’s dental school was commissioned in 2021 to check every child’s teeth in reception (approximately 2,000 children) for decayed missing or filled teeth. This intelligence has been used to target interventions to areas with high need based on where the child lives and also which school they attend.



Progress so far:

GULP (Give Up Loving Pop) in Primary Schools

- The Public Health team commissioned Food Active who partner with Blackburn Rovers Community Trust to deliver GULP in the top twenty primary schools with decay prevalence. This has been running since January 2022 and is very popular in our schools. 30 Yr3 classes had GULP in 2021/22 and a further 30 are on course to receive it through 2022/23.
- Children and teachers take part in the 'challenge' to give up pop and other sugary drinks which are identified in a quiz. Other hands on activities take place and lesson plans are shared, with children being given information to take home. Parents are encouraged take part in the challenge and some families have abandoned pop, fruit juice and energy drinks altogether and swapped for water!

One school teacher commented "Thank you very much. I have enjoyed the sessions and the children certainly have! A lot of the children have been discussing how bad fizzy drinks are/how sugar is in certain drinks as well as telling children in other year groups how harmful they are so they have certainly taken the information in." Year 3 teacher, Holy Souls Primary, Blackburn.

In collaboration with Blackburn Rovers Community Trust's delivery, they partnered with two other organisations to give additional value and impact to an already fantastic programme. AP Smilecare donated toothbrushes and toothpastes to hand out in sessions to instigate excitement around oral health and to support those living in the more deprived areas. MyDentist accompanied staff to reinforce the role of a dentist, the oral health routine children should maintain and to motivate the pupils by giving out goodie bags.

**RECOMMENDATION
7 - PARTLY MET**



Progress so far:

Madrasah Pilot (Blackburn with Darwen Healthy Living and AP Smilecare) - Iqra Foundation Madrasah

- Data¹ showed that across East Lancashire, South Asian children were significantly more likely to have decay than White children. In order to find out why, BwD Healthy Living identified one Mosque in Little Harwood ward who would agree to pilot a piece of insight work on the eating and brushing habits of children attending Madrasah. Many Muslim children attend Madrasah after school each week night and the insight aimed to see what children did between school and Madrasah and after Madrasah. A dental nurse also delivered an oral health session to the children and an OHI video was made by the children for their parents, which is now in three languages. BwD Healthy Living devised a questionnaire for the parents, asking questions on eating and brushing habits. The initial results were very informative and we are hoping to conduct a full project covering many Madrasahs to increase the sample size to enable a robust research project to take place. Funding is currently being sought and it is hoped a university will match fund and help with the analysis and publication of a journal article. BwD Healthy Living presented their work at the Strategy launch event at Ewood Park in May 2022 where they also shared the video. This has since been shared on social media platforms and is on the Public Health website BeWellBwD.



Some comments by the children were:

7 year old boy - 'i don't drink fizzy pop, i drink water now'

6 year old girl - 'i don't use my toothpaste anymore, and i use my mummy and daddy's toothpaste'

Progress so far:

Max's Not So Sweet Dream Book Reading and Dental Nurse Assembly in Primary Schools

The top twenty primary schools with decay prevalence were contacted in Jan – Feb 2022 to see if they would like a free assembly from a dental nurse and a book reading of Max's Not So Sweet Dream, from an actor.

The book was commissioned as part of the Pennine Lancashire 'Healthier Place Healthier, Future' Childhood Obesity Trailblazer Programme.

The assemblies had such a positive impact on the children and teachers too, they were offered again in 2023.

The children again received a copy of the book, colouring in sheets and lesson plans.



Progress so far:

Oral Health Communications Campaign – Poster Competition

- Blackburn Rovers Community Trust promoted the poster competition in the top twenty primary schools with decay prevalence during the dental nurse and actor assemblies. There were over 70 entries and Cllr Julie Gunn and the practice manager at AP Smilecare shortlisted the final 16. A Blackburn Rovers player (Ryan Nyambe) then chose the four finalists and a video was produced with him choosing these four posters.
- The four winners were awarded an electric toothbrush each at the OHI strategy launch event at Ewood Park last May 2022. The children were thrilled to see Ryan’s video and ecstatic to have Rover the Dog award their prizes.
- These four designs were then transferred onto the council’s billboards, road signs and a select few bus stops in Little Harwood ward. Feedback from children and their parents was that they ‘loved’ seeing their designs on billboards across the Borough and they created a conversation – which was the desired aim.



RECOMMENDATION
8 - MET

Progress so far:

Lift the Lip in Primary Care

Lift the Lip is part of a Mini Mouth Care Matters initiative that operates in secondary care (hospitals). The public health team approached the MMCM team and a dental public health consultant based at Kings College London got back in touch to see if we could pilot the Lift the Lip in primary care. Councillor Jackie Floyd engaged with The Olive practice in North Primary Care Network (PCN) to pilot the programme and two of their primary care nurses attended the e-learning. These nurses 'lifted the lip' at the child vaccination visits and gave oral health advice when necessary. There is now a coding for 'Lift the Lip' in EMIS ('oral health education' concept ID 243085009; Description ID 363558017) which is being monitored for a year. Feedback so far is:

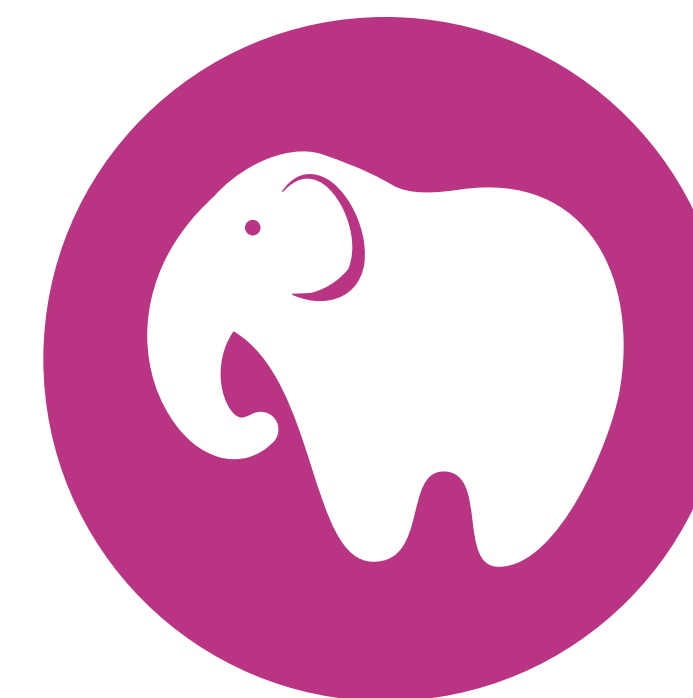
- Olive Practice felt this action was not as onerous as anticipated.
- Sessions have been held with other practice managers to take this action on board.
- The timing clashed with winter pressures.
- North PCN members will now take on this action for the rest of the year.
- There are plans to record how many cases are referred into emergency dental care.
- Asking other health care roles to take on 'lift the lip' is being considered.
- In itself 'lifting the lip' raises the level of conversation about oral health across BwD and is therefore part of the general engagement with our population.

Mouth Care
Matters

NHS
Health Education England

Mini Mouth Care Matters

A guide for hospital healthcare professionals



Priorities for 2023/24 are:

- Looked after Children and care leaver's oral health (Start Well) – AP Smilecare provide age appropriate toothbrushes and toothpaste which are delivered to the Children in Our Care Team for dissemination. Following a Looked after Children pilot in Rossendale in 2022, the project is now being rolled out across Lancashire and South Cumbria (L&SC) from 3rd March 2023. NHS England North West, in collaboration with the Integrated Care Board (ICB), local authorities, and the Local Dentistry Network, have commissioned this new pathway for priority access to dental services for children in care. This is an interim pathway to enable children in care to achieve good oral health and two dental practices in Blackburn with Darwen Borough Council have expressed an interest in being part of the pathway. A permanent priority offer is in development for all children in care living in L&SC.
- Homeless people's oral health (Live Well) - the L&SC ICB's Population Health Team are funding the necessary dental work for 64 men identified as having high dental need. AP Smilecare will be carrying out the assessments and restorative dental work and this started in February 2023. The Council's Homeless Liaison Officer will support the men to attend their appointments, reducing risk of non-attendance. This work falls under the CORE20+5 and if successful, will help improve these men's lives. AP Smilecare are also taking these men on as NHS patients following the restorative work if they continue to engage. Other areas of Lancashire are piloting homeless dental projects including Blackpool and Blackburn and our new Dental Public Health Consultant led on an extensive homeless project in Leeds for his PhD and is keen to support this work in BwD. Now L&SC ICB are commissioning dentistry, opportunities to have a regional homeless dental project will be strengthened
- Care home managers have been asked to nominate at least one member of the care team who can attend the Age Well training provided again by Smart Dental Academy. The aim is for these staff to become 'Oral Health Champions' within their care settings. In 2020, dentists across Lancashire were going to 'buddy up' with care homes but the pandemic delayed this so we are hoping to reignite it through 2023/24 and it is top of the agenda for the next Lancashire & South Cumbria's OHI group.
- Develop closer links with dental and primary care by having dental professionals sit on the four PCN's. North PCN now has a dentist on their network and Lift the Lip was piloted in North PCN. The priority is to increase the number of nurses receiving the oral health training in primary care and the new EMIS code will be monitored for a year.
- There will also be dental:
 - 'In Practice Prevention' schemes and
 - Enhanced dental access and focused oral health interventions for children at a high risk of dental decay (caries)

More detail on these dental interventions will follow in the 2024 report



What has worked well this year?

1. Supervised Tooth Brushing - every nursery in the ward with the highest rate of tooth decay (Little Harwood) has welcomed the supervised tooth brushing programme and all staff have taken part in the supervised brushing training. 99% of the primary schools have had their Early Years staff trained to supervise their Reception children brushing, and 100% of the top twenty schools targeted in the first year will have started the programme by the end of the 2022/23 school year.
2. GULP – this has been so successful the programme has been commissioned into 2024, with funding secured from the Population Health Team at Lancashire and South Cumbria’s ICB as children’s oral health is now part of their Core20+5
3. A new Lancashire & South Cumbria OHI group was formed in 2022 following a long gap since the previous Dental Public Health Consultant retired in 2021. This need was instigated by the Public Health Team in Blackburn with Darwen Borough Council as it was felt that there was a gap in support for teams working on OHI across the L&SC ICB footprint.
4. The OHI strategy group is chaired by the Deputy Leader of the Council and Executive Member for Children and Education, Councillor Julie Gunn. Membership is from across the spectrum and this ensures leadership and governance is assured.

OHI strategy group membership
Adult Services and Prevention BwD BC
BwD Baby Friendly Team ELHT
BwD Healthy Living
Children’s social care BwD BC
Comms – BwD BC
Local Dental Committee (BwD)
Early years – BwD BC
Elected member for children young people and education BwD BC
Elected member for public health and wellbeing, BwD BC
Health Improvement Team / Re:Fresh – BwD BC
Health Watch
IMO charity
Local Professional Network - Dentistry (Lancashire and South Cumbria)
NHS England and NHS Improvement North
NHS LSCFT
One Voice
Oral Health Improvement Service (supervised brushing and Start Well training) – AP Smilecare
Public Health BwD BC
Smart Dental Academy (Live and Age Well training)
SPARK (Substance misuse services)

What have the challenges been?

The Supervised Brushing Programme is new to Blackburn and Darwen's schools and nurseries. The nurseries have really engaged but some schools were apprehensive taking on the programme, believing it would take up too much of the children's learning time. These schools waited to see how their peers managed the programme and all schools targeted in the first year of the programme will have taken up the programme by the spring term.

Although not in the strategy, it is recognised that oral health is linked inextricably with food which includes breastfeeding. Strengthening the partnerships between these agendas will be a focus for 2023/24

How has the data changed?

The new five year old DMFT data was released on the 23rd March 2023 and shows a reduction in the proportion of children having at least one decayed missing or filled tooth; down from 51% in 2019 to 40% in 2022.

What happens next...?

Start Well

- » OHI Training to be delivered to the 0-19 Healthy Child Programme workforce
- » Local commissioning of dentistry - from April 2023 this will move from NHS England and into L&SC ICB and this will be cross cutting across every life course.
- » Nurses in primary care 'lifting the lip' of young children at their routine appointments
- » Further roll out of the Supervised Brushing Programme
- » Closer working relationships with the Baby Friendly Team and co working across all nutrition and food agendas will ensure the OHI strategy group will be kept abreast of developments and updates.
- » Children in care will be able to access a dentist using the new L&SC ICB pathway.

Live Well

- » Training the workforce working with our vulnerable adults
- » Delivery of the homeless population pilot for 64 men

Age Well

- » Care homes should have an oral health policy in place with one staff member taking responsibility for this policy within the home. This should be clearly aligned to NICE guidance 48 Oral Health for Adults in Care Homes.
- » Every person's oral health should be assessed as part of the holistic assessment of needs and personalised care and support planning process in care homes / domiciliary care.
- » Every person's oral health should be enquired after and/or observed regularly by care home staff as part of their usual hygiene routine, and they should have access to routine dental checks and specialist dental professionals as appropriate. Local systems should work collaboratively to provide access to appropriate clinical dental services for people living in care homes.

Priorities for 2023/2024

- » **Looked After Children and care leavers' oral health (Start Well)**
- » **Homeless people's oral health (Live Well)**
- » **Oral Health Champions in care homes and care services (Age Well)**

Appendix 1 - Oral Health Improvement Strategy - Recommendations Action Log

Life course	Recommendation	RAG
Start Well	1. Make oral health a core component of a joint strategic needs assessment and the health and wellbeing strategy. Review it as part of the yearly update.	Yellow
	2. Ensure all staff working with children in early years settings receive e-learning for oral health each year. Other key staff such as health visitors will receive face to face oral health training on an annual basis	Green
	3. Peer support in early years' settings to form parent champion networks	Green
	4. Continue to purchase toothpaste, toothbrushes and sippy cups for our health visitors to distribute to every child at their 8-12 month check and continue to purchase and distribute a supply of adult brushes and toothpaste for our care leavers each year	Green
	5. Source a provider to deliver and monitor a universal supervised brushing scheme in reception classes, children's centres and nurseries	Green
	6. Explore with NHS England how dental practices can apply fluoride varnish to children in areas found to have high rates of decay and also make sure every child is registered with a dentist by one year old	Yellow
	7. Update and reinstate the Smile 4 Life award scheme in all early years' settings; Give Up Loving Pop (GULP) to be rolled out across 20 primary schools with highest rates of decay	Smile 4 Life GULP
	8. Develop and deliver a targeted communications campaign between council and partners to promote good oral health. This will use the intelligence from the full dental census survey to pinpoint wards with the highest rates of decay	Green
Live Well	9. Purchase toothbrushes and toothpaste for our commissioned services to deliver to clients in houses of multiple occupancy (hostels) and request an evaluation of this intervention from the provider each year.	Green
	10. Services working with vulnerable adults to access oral health e-learning on induction (and new for 2023/24 – key staff also receive face to face training annually) this training will be refreshed annually.	Offered but not taken up yet
Age Well	11. Every person's oral health should be assessed as part of the holistic care home / domiciliary care assessment of needs and personalised care and support planning process	Red
	12. Care homes should have an oral health policy in place with one staff member taking responsibility for this policy within the home. This should be clearly aligned to NICE guidance 48 Oral Health for Adults in Care Homes	Red
	13. Every person's oral health should be enquired after and/or observed regularly by care home staff as part of their usual hygiene routine, and they should have access to routine dental checks and specialist dental professionals as appropriate. Local systems should work collaboratively to provide access to appropriate clinical dental services for people living in care homes.	Red
	14. Staff employed by care home providers should undertake training in oral healthcare to support delivery of oral health assessments and daily mouth care for individuals, and maintain this knowledge and skill through ongoing professional development	Available but not taken up
	15. Adult Social Care to co-ordinate oral health e-learning for all staff working in care homes or who support our vulnerable elderly residents who live in their own homes. This will take place on induction and as annual refresher training. The oral health champion identified in recommendation 2 above will receive more in depth annual training from the commissioned oral health improvement training provider	Red

EXECUTIVE BOARD DECISION



REPORT OF:	Executive Member for Children, Young People and Education Executive Member for Finance and Governance
LEAD OFFICERS:	Strategic Director of Finance & Resources
DATE:	Thursday, 13 April 2023

PORTFOLIO/S AFFECTED:	Finance and Governance
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WARD/S AFFECTED:	(All Wards);
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KEY DECISION:	Y
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SUBJECT: EB High Needs and Early Years DSG for 2023-24

1. EXECUTIVE SUMMARY

1.1 The purpose of this report is to seek the Executive Board's approval to the allocation of the High Needs Block funding and the Early Years Block funding provisions paid to the Council as part of the Dedicated Schools Grant for 2023/24.

2. RECOMMENDATIONS

2.1 That the Executive Board:

- a) note the Council's High Needs Block funding for 2023/24 as shown at **Appendix A**;
- b) endorse the budget allocations for the High Needs Block as set out at **Appendix B**.
- c) note the Council's Early Years Block funding for 2023/24 as shown at **Appendix C**.
- d) endorse the budget allocations for the Early Years Block as set out at **Appendix C**.

3. BACKGROUND

3.1 Dedicated Schools Grant (DSG) is paid to the Council in support of the Local Authority's Schools Budgets. It comprises four blocks (Schools Block, High Needs Block, Early Years Block and Central School Services Block). It is the responsibility of the Council, in conjunction with their local Schools Forum, for determining the split of the funding between their own expenditure and the Individual Schools Budgets.

3.2 For 2023/24, DSG totals £195.129m and is shown, by block and in comparison to 2022/23, in the table below:-

Table 3: Dedicated Schools Grant 2023/24

	2022/23 £000	2023/24 £000	Change £000
Schools Block	142,241	148,763	6,522
Central Services Block	1,944	1,770	(174)
High Needs Block	29,442	32,609	3,167
Early Years Block	11,376	11,987	611
Total	185,003	195,129	10,126

3.3 In accordance with Schools Forum Regulations, the allocation of the Schools Block, Central Services Block and the Early Years Block Central Spend is a matter for the Schools Forum to decide. The allocation of the High Needs Block and all other allocations of the Early Years Block is a matter for the Council to decide (although it is good practice to inform the Schools Forum of the proposed allocations).

4. RATIONALE

- 4.1 High Needs Block funding is provided to the Council to enable it to meet its statutory duties under the Children and Families Act 2014.
- 4.2 The development and implementation of the budget for the High Needs Block underpins the provision of education for pupils and students with special educational needs or disabilities (SEND), from early years to age 25 and alternative provision for pre-16 pupils who, because of exclusion, illness or other reasons, cannot receive their education in mainstream schools.
- 4.3 Those elements of the Early Years Block that are a matter for the Council to consider support....

5. KEY ISSUES & RISKS

Overall Funding Allocation 2023/24

- 5.1 Details of the High Needs Block funding for 2023/24 were provided to the Council as part of the Government's announcement on the Dedicated Schools Grant for 2023/24 in December 2022. The High Needs Block funding allocation is calculated using the High Needs National Funding Formula (NFF) which comprises a range of factors – a basic entitlement, population and a historic spend factor (uplifted annually) reflecting past spending.
- 5.2 The calculation of the Council's High Needs Block funding allocation for 2023/24 is provided at Appendix A (with a comparison to the funding received in 2022/23). The Executive Board will note that the Council's funding allocation for 2023/24 will be £32.810m (compared to £29.442m in 2022/23), an increase of £3.368m (or 11.4%) when compared to the previous year. This is primarily a result of the following matters:-
- a 9% increase in the number of pupil places when compared to 2022/23;

- a national increase in the High Needs Funding in 2023/24 of £570m (or 6.3%) compared to the amounts allocated in 2022/23. For the Council, this is largely reflected in an increase of £2.781m in the Historical Spending (and the range of proxy factors); and
- mainstream additional grant funding of £1.296m (see 5.4 below).

High Needs Block – Proposed Budget Allocation 2023/24

- 5.3 As shown at Appendix A, in 2022/23 it was agreed by the Schools Forum that 0.5% of the Schools Block would not be transferred to the High Needs Block. This is permissible under current operational guidance for DSG. In view of the continuing pressures on special education, the Schools Forum agreed to the transfer of 0.13% of the Schools Block to balance the pressure of the High Needs Block which equates to £0.200m in 2023/24. However the growing pressures on the schools budget meant that we were not in a position for 2023/24 to transfer the full 0.5% which would have been £0.744m.
- 5.4 The mainstream additional grant funding of £1.296m is the Council’s share of an additional £400m High Needs grant funding provided to Councils on top of the DSG High Needs allocation for 2023/24. It was announced by the Government at Spending Review 2022 last Autumn. Although no specific guidance has been shared at this point, it is understood through relevant channels that, this amount is to cover wider cost pressures in special schools and alternative provision’.
- 5.5 The allocation of the High Needs Block funding for 2023/24 builds upon the agreed budget for the current financial year. Details of the proposed budget are set out at Appendix B. For the financial year ending 31st March 2024, Blackburn with Darwen Borough (BwD) council received an increase in their Dedicated Schools Grant allocations for High Needs of £3.368m.
- £0.515m of the increased allocation is to be used internally within the Council to support the “in-house” SEND provision. This covers the Send Support services available to the schools, to help identify and provide a service to support those schools with children Educational Health Care Plans (EHCPs). By providing this support internally, it helps support the Borough’s schools to educate a large amount of our children in the mainstream school setting making the school offer a more inclusive option for the children of BwD;
 - £2.853m of the increase in funding is to be allocated across the various School provisions within BwD and Out of Borough. This accounts for financial support by the way of place- and ‘top up’ funding to schools to maintain the current level of EHCPs along with allocating new EHCPs for due to the identification of increase of needs for some of our Children. Budget has been provided for an additional 30 Special School places across the Borough (on top of the additional 20 in 2022/23), to help ease the reliance on Out of Borough Special Schools, as those places can cost approx. three times an average Special School place. This would also keep those children in Borough, without the need to travel far to school. Top up rates have increased by 4% for all pupils with an EHCP this covers both mainstream and special places. Also a mainstream additional grant based on 3.4% of the overall individual special schools and alternative provision for 2022/23 has been passed on to those schools in 2023/24.
- 5.6 The Executive Board is asked to endorse the budget allocations for the High Needs Block as set out at Appendix B. In doing so, the Executive Board should note that details of the funding allocations and budgets for the High Needs Block for 2023/24 were considered by the Schools Forum at its meeting in March 2023.

Early Years Block – Proposed Budget Allocation 2023/24

- 5.7 Details of the Early Years Block funding were provided to the Council as part of the Government's announcement on the Dedicated Schools Grant for 2023/24 in December 2022. The Early Years Block is the only allocation of the DSG that fluctuates based on actual numbers of hours on the Early Years Census. Following the final submission of the Early Years Census in Spring 2023, the allocation for 2023/24 will be revised in July 2023 and the DfE will notify the Council of the change in funding.
- 5.8 The Council must pass through at least 95% of the grant to the providers, with the rest classed as centrally retained funding. The centrally retained funding is used to support the administration of the grant and the Council can retain this with the approval of Schools Forum. The centrally retained funding of £0.737m for 2023/24 was approved by Schools Forum at the meeting in March 2023.
- 5.9 For 2022/23, the Early Years allocations have been adjusted for actual hours claimed from the providers and therefore the revised grant allocation was £11.376m. The original allocation announced in December 2021 was £10.887m as shown in Appendix C.
- 5.10 The allocation of the Early Years Block funding for 2023/24 builds upon the agreed budget for the current financial year. Details of the proposed budget are set out at Appendix C. For the financial year ending 31st March 2024, the Council received an increase in their Dedicated Schools Grant allocations for Early Years of £0.611m based on allocations for 2022/23 announced in July 2022. An explanation of the main changes in provided below:-
- £0.189m increase is in relation to the additional 10p per hour on the base rate for 3 and 4 year olds. This is based on the allocation of 570 hours per year for eligible pupils.
 - £0.019m increase is in relation to the additional 6p per hour on the base rate for 2 year olds. This is based on the allocation of 570 hours per year for eligible pupils.
 - £0.395m of the increase allocation relates to the increase in the maintained nursery supplement grant. This grant is to support the level of funding applied to maintained nursery schools (MNS) before the introduction of the Early Years National Funding Formula (EYNFF). Prior to the announcements of the grant for 2023/24 the Department for Education (DfE) consulted with stakeholders on the best way to allocate this funding, as all LA's across the country were paying different rates for this funding. It was decided that they would introduce a minimum amount per hour as £3.80 for 2023/24. As BwD rate was only £0.88 prior to 2023/24, we have seen this significant increase in the funding. This grant is required to be passed over fully to the Maintained Nursery Schools.
- 5.11 The Executive Board is asked to endorse budget allocations for the Early Years Block as set out at Appendix C. In doing so, the Executive Board should note that details of the funding allocations and budgets for the Early Years Block for 2023/24 were considered by the Schools Forum at its meeting in March 2023.

6. POLICY IMPLICATIONS

- 6.1 There are no policy implications arising directly from this report.

7. FINANCIAL IMPLICATIONS

7.1 The financial implications are as given in the report.

8. LEGAL IMPLICATIONS

8.1 There are no legal implications arising directly from the contents of this report.

9. RESOURCE IMPLICATIONS

9.1 There are no other resources implications arising from the contents of this report.

10. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1 Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3 In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

11. CONSULTATIONS

11.1 None arising from the contents of this report.

12. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

13. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded in the Summary of Decisions published on the day following the meeting.

VERSION: 1

CONTACT OFFICER:	Ailsa Smith, Kirsty Thompson
DATE:	April 2023
BACKGROUND PAPER:	<p>Appendices</p> <p>Appendix A – Calculation of the High Needs Block Funding Allocation for 2023/24</p> <p>Appendix B – Budget Allocations for the High Needs Block for 2023/24</p> <p>Appendix C – Early Years Block Allocations and Proposed Budget for 2023/24</p>

High Needs Funding Block Allocation

	2022/23			2023/24			Change		
	Rate £	No of Places	Amount £	Rate £	No of Places	Amount £	Rate £	No of Places	Amount £
Per Pupil Unit	4,660	381.0	1,775,460	4,660	415.0	1,933,900	4,660	34.0	158,440
Historical plus Proxy Factors			26,352,574			29,133,957			2,781,383
Import/Export Adjustment	6,000	42.0	252,000	6,000	41.0	246,000	6,000	(1.0)	(6,000)
Allocation before direct funding			28,380,034			31,313,857			2,933,823
Add 0.5% transfer from Schools Block			-			200,272			200,272
Supplementary Funding (change of name in 23/24 to MSAG)			1,061,523			1,295,717			234,194
Total High Needs Block Allocation			29,441,557			32,809,846			3,368,289
*1 Direct Funding									
Mainstream Academies - SEN Units and Resourced Provision									
Pre-16 SEN Places	6,000	2.0	12,000	6,000	2.0	12,000	6,000	-	-
Special Free Places									
Pre-16 SEN Places	10,000	54.0	540,000	10,000	54.0	540,000	10,000	-	-
Special Academies									
Pre-16 SEN Places	10,000	72.0	720,000	10,000	72.0	720,000	10,000	-	-
Post-16 SEN Places	10,000	20.0	200,000	10,000	20.0	200,000	10,000	-	-
AP Free Schools									
Pre-16 AP Places	10,000	1.0	10,000	10,000	1.0	10,000	10,000	-	-
Further Education and ILP									
Direct Funding	6,000	143.0	858,000	6,000	140.0	840,000	6,000	(3.0)	(18,000)
Total High Needs Deductions (Direct Funding)			2,340,000			2,322,000			(18,000)

Proposed Budget Allocations for High Need Block Funding 2023/24

	2022/23 Forecast Expenditure	Proposed 2023/24 Budget	Movement from 2022/23	Notes
Special Schools place funding - pre 16	1,800,000	1,800,000	-	180 commissioned places at Newfield
Special academies / free schools place funding - pre 16	1,260,000	1,460,000	200,000	86 commissioned places at Crosshill, 60 commissioned places at Eden
Special Schools place funding - post-16	200,000	200,000	-	20 commission post 16 places at Newfield
Special academies / free schools place funding - post 16	200,000	200,000	-	20 commissioned post 16 places at Crosshill
Special Schools top-up funding	4,101,531	4,697,960	596,429	Includes an estimate for additional top for new places created
Potential additional places at Specials School in the borough	81,667	375,000	293,333	30 additional special school places Sept 23 + 20 additional places from Sept 22
SALT contract at Newfield	39,000	39,000	-	
TPG,TPECG and MSAG for Special Schools	432,302	778,367	346,065	additional funding in 2023/24 for mainstream additional grant
Alternative provision place funding	1,650,000	1,650,000	-	165 places at PRU
AP academies / free schools place funding	10,000	10,000	-	The Heights
Alterative provision top-up funding	201,569	189,300	(12,269)	
AP additional 1:1 support	114,853	114,853	-	
Home & Hospital funding	490,000	490,000	-	Supported through the PRU.
PRU Elective Home Education commission	40,000	40,000	-	
TPG,TPECG and HCL for PRU	135,504	108,900	(26,604)	No HCL in 2022/23 - instead they are receiving MSAG of £90k in line above
Element 2 top-up funding for mainstream schools	472,000	472,000	-	Includes Resourced Provision in maintained schools (Commissioned places 20 places lower Darwen, 15 St Cuthberts)
Element 2 top-up funding for mainstream schools	5,049,262	5,271,977	222,715	Paid to Mainstream Schools to support EHCP's
Element 2 top-up funding for Resourced Provision in academies	12,000	12,000	-	
Element 3 top-up funding for Resourced Provision in academies	28,645	28,645	-	
Equipment and Adaptations	125,000	125,000	-	
Independent Special Schools	4,284,258	4,436,832	152,574	Out of Borough High Needs Pupils, an individual pupil can cost up to approx £90K per year, depending on their level of needs.
Element 3 top-up funding for pupils placed out of area in other LA provision	380,978	431,217	50,239	
Place funding for Post-16 college placements	858,000	875,000	17,000	Commissioned post-16 places increase from 140 to 150 from September 2023
Element 3 top-up funding for Post-16 college placements	384,063	445,714	61,651	Commissioned post-16 places increase from 140 to 150 from September 2023
High Needs Non-Delegated Budgets	3,873,716	4,094,353	220,637	Increase for additional posts to support SEND services and in-house Teachers' Pay and Pension 2023/24
HN Strategic Commissioning and Service Modernisation	2,537,510	3,083,153	545,643	Additional posts to support High Needs Services
SEN Inclusion Fund	145,000	145,000	-	
New SEN Panel allocation	385,574	485,574	100,000	To support children who may not have an EHCP but require support in school. Schools and Early Years Providers submit claims to a panel
Growth contingency	-	750,000	750,000	To be used to cover additional High Needs Support in 2023/24
Forecast surplus / (shortfall)	-	-	-	
	29,292,432	32,809,845	3,517,413	

Early Years Block Funding Allocation

The following funding is based on 570 hours per year

	Original Allocation Dec 2021			Revised Allocation July 2022			Original Allocation Dec 2022			Change		
	2022/23			2022/23			2023/24			Part time		
	Rate	Equivalent	Amount	Rate	Equivalent	Amount	Rate	Equivalent	Amount	Rate	Equivalent	Amount
	£		£	£		£	£		£	£		£
3 & 4 year olds funding entitlement (initial)	4.93	2,387.02	6,707,765	4.93	2,461.08	6,915,881	5.03	2,461.08	7,056,162	0.10	74.1	140,282
3 & 4 year old additional 15 hours (estimated)	4.93	820.20	2,304,845	4.93	855.73	2,404,688	5.03	855.73	2,453,463	0.10	35.5	48,776
2 year old funding entitlement	5.57	501.55	1,592,371	5.57	553.97	1,758,799	5.63	553.97	1,777,745	0.06	52.4	18,946
Early years pupil premium (initial)			93,411			110,029			113,696	-	-	3,667
Disability access fund			52,800			52,800			57,132	-	-	4,332
Maintained schools supplementary funding	0.96	249.0	136,253	0.96	244.0	133,517	3.80	244.0	528,504	2.84	(5.0)	394,987
Total early years allocation			10,887,445			11,375,714			11,986,703			610,989

Proposed budget for all provision settings	2022/2023	2022/2023	2023/2024
	£'000s	£'000s	£'000s
	Original Budget	Revised Budget	Original Budget
3 & 4 year olds			
Base rate	8,049	8,492	8,650
Deprivation	190	211	268
Supplement for children in need	4	4	3
Supplement for maintained nursery schools	137	134	529
SEN Inclusion Fund – some will also be provided from the High Needs Block	25	25	25
Centrally retained funding	589	589	621
Early years pupil premium	93	110	114
Disability access fund	53	53	57
Total funding for 3 and 4 year-olds	9,138	9,618	10,267
2 year olds			
Base rate	1,645	1,654	1,604
Centrally retained funding	104	104	116
Total funding for 2 year-olds	1,749	1,758	1,720
Total Early Years Funding	10,887	11,376	11,987

EXECUTIVE BOARD DECISION



REPORT OF:	Executive Member for Digital and Customer Services, Executive Member for Environment & Operations
LEAD OFFICERS:	Assistant Director CE, Strategic Director of Environment & Operations
DATE:	Thursday, 13 April 2023

PORTFOLIO/S AFFECTED: Environment & Operations

WARD/S AFFECTED: (All Wards);

KEY DECISION: N

SUBJECT: Procurement of new software solution for Regulatory Services

1. EXECUTIVE SUMMARY

The purpose of this report is to seek approval to procure a new software system to manage the provision of Environmental Health, Trading Standards and Housing information management.

2. RECOMMENDATIONS

That the Executive Board:

- Approves the procurement of the new software through the Crown Commercial Services (CCS) Vertical Application Solutions (VAS) framework RM6259 for a 5 year period with the option to extend for a further five number one year periods.
- Notes that a further report will be presented to the Executive Board for approval following the tender exercise to award the contract including the full financial implications once known.

3. BACKGROUND

In 1994, the Council started to use the current software system in the Environmental Health Service. Since then its use has spread to other service areas. It is now used widely in Public Protection, Private Sector Housing, Environmental Services, Home Improvement Service, Housing Assistance and the Contact Centre, which also has access to log request for service from the public.

The solution is the sole database used in several service areas and the history and intelligence held in the database is invaluable to the continued high standard of service delivery provided by the Council. The system also contains a huge volume of reports, details of prosecutions, evidence, correspondence, and other documentation which is required to be accessed.

The current provider of the software, Civica has announced that the current software provided to the Council will no longer be supported after the 31st March 2024. The provider has developed a new system to replace the existing system although there are currently no Councils who have gone live with the whole of the new solution. This gives the Council no option but to consider replacing the current system.

For the procurement route there were a number of framework options considered;

Direct award through the RM6259 framework. This framework allows for direct award where a software system is already in use by a Council and the offering is listed on the marketplace. Although the Council could award using this mechanism to Civica the move to their new product is essentially the same as moving to a new provider and therefore was rejected as the Council should test the market to demonstrate value for money.

Competition through the governments GCloud framework. This was rejected due to the maximum length of contract allowed being only 4 years which is not sufficient for a contract of this magnitude and also from previous investigations where it was found that prices on the framework for larger requirements are more expensive than through a formal procurement process.

The Department is therefore seeking approval to tender this through CCS which is an executive agency and trading fund of the Cabinet Office. This will be tendered through the VAS framework RM6259 lot 3 which is being launched on the 28th March; the framework is for housing, environmental and planning solutions of which regulatory services is an element. The framework includes 29 suppliers of these systems and includes the main providers to local government for the software required.

The tender will be evaluated according to the following criteria;

Social Value – 15%
Price – 40%
Quality – 45%

The Department will be tendering for a new cloud based software solution which is expected to bring a number of benefits;

- There is no mobile working or offline mode currently, having the ability to access the system from any location or device will boost productivity.
- As part of the implementation there will be an opportunity to review existing processes and procedures to look for efficiencies.
- The current solution does not link with any other systems in the Council, by having this capability will enable the Council to hold a single view across systems.
- Moving to a cloud based solution puts the onus onto the supplier to perform upgrades and manage the infrastructure freeing up internal resource time.
- Suppliers are no longer investing in on premise solutions forcing a move to cloud hosted solutions.
- The current solution cannot integrate with the Council's planned reporting system 'Power BI', this will give better analytics informing service improvement and demand management.

Tendering for a modern forward-thinking software system should provide the opportunity to modernise our services to suit our evolving citizen and operational needs, providing processing efficiency and reduced administration via process automation (where appropriate) and increases operationally active time, increasing the productivity of teams without the need for increasing team costs / staffing at a time when demands on our services are rising.

4. KEY ISSUES & RISKS

- The current system is going end of life giving the Council no option but to replace the system
- Without replacement the ability to comply with our statutory duties may be compromised.
- The current solution is hosted in the Councils data centre, over recent years the market has seen a shift from on premise solutions to those hosted by the supplier. This has meant that

suppliers are now no longer investing in on premise solutions and are implementing modules that are only available to customers who move to their hosted solution in the Cloud;

- Time for Procurement and Implementation and the low number of competitors will make this a challenging implementation. An early decision on the preferred option will provide some mitigation against this.

5. POLICY IMPLICATIONS

The services covered by this tender and report recommendations provide important multiple regulatory services across the Council that contribute to the delivery of the Council Priorities.

6. FINANCIAL IMPLICATIONS

A capital budget of £200k is already in the capital programme for next year. The final costs for the new solution will not be known until the tender exercise has been completed and will subject to a further Executive Board report once known.

7. LEGAL IMPLICATIONS

The procurement process complies with the regulations of the Council's Contract and Procurement rules and the Public Contract Regulations 2015.

The Contract covers multiple areas which are covered by statutory legislation;

- Environmental Protection Act 1990 legislation includes the control of emission into the environment and action against statutory nuisance.
- Food Safety Act 1990, Health and Safety Act work Act, Pollution prevention and Control Act, Public Health Act includes a list of legislation enforced by Commercial Environmental Health.
- Public Health (Control of Disease) Act
- Clean Air Act 1993
- Housing Act defines mandatory licensing of Houses in Multiple Occupation (HMO) and provides for enforcement against poor private rented property.
- Consumer Protection Act covers the remit of Trading Standards

8. RESOURCE IMPLICATIONS

IT resources for the new solution will be built into existing works plans. There will be a requirement under the project for staff backfill to be provided within public protection due to the amount of work involved.

9. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1 Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3 In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

10. CONSULTATIONS

Consultations have occurred with all affected service areas within the Council.

11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

12. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded in the Summary of Decisions published on the day following the meeting.

VERSION:	1
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CONTACT OFFICER:	Peter Hughes
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DATE:	27/03/2023
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BACKGROUND PAPER:	None
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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted